

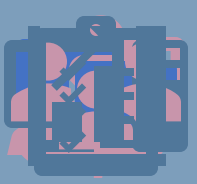
# Annual Report

Of The Chamber of Diving and Water Sports ,  
Submitted to the General Assembly members  
on Sunday 19 December 2021  
For the fiscal year of 2019-2020

For the Third Round  
(2018-2022)

Hurghada





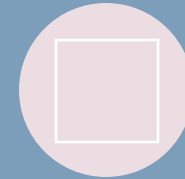
# The CDWS Departments Outline



**Secretary  
General**



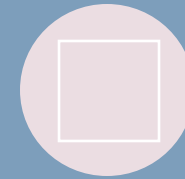
**Training**



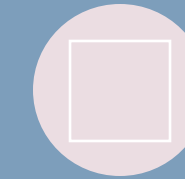
**Environment**



**Media, PR and  
Communications**



**IT**



**Membership  
Services**



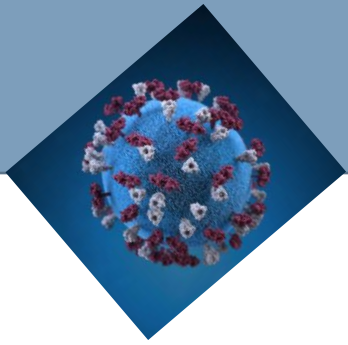
**Quality  
Assurance**



**Financial  
Report**

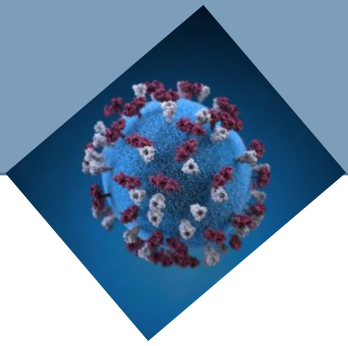
# Board of Directors Annual Report





# Response to the COVID-19 pandemic

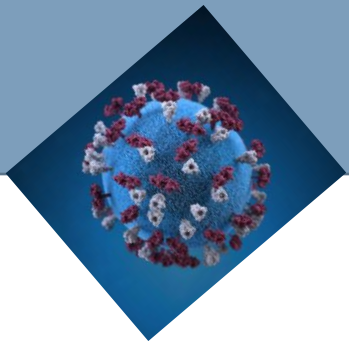
1. The CDWS and the Chambers of Tourism have organized a committee, headed by the Egyptian Tourism Federation to offer support to the touristic establishments and the employees of the sector, as follows:
  - As a result of the positive communication with the head of the Central Bank of Egypt on the importance of aiding and facilitation for the touristic establishments. The Central Bank decided to issue the initiative to support the Egyptian tourism sector by allocating EGP50 billion to finance companies and tourist facilities, granting credit facilities in order to be able to pay wages, obligations to suppliers and maintain touristic activities.
  - The CDWS asked for the members' databases of insured and uninsured employees (according to social insurance form 2) , to offer - in coordination with the Egyptian Labor Emergency Fund - an emergency compensation to the establishments that met the requirements for the fund during to the COVID-19 pandemic. **Indeed, 171 operations members of CDWS have applied to the Egyptian labor emergency fund, 113 operations received the first batch, and 43 operations received the second and third batches.** This came within the framework of the decisions taken by the Egyptian government to support those affected by the pandemic in the tourism sector.



## Response to the COVID-19 pandemic

2. The CDWS sent a list of its members severely affected by impacts of the COVID-19 pandemic to the Egyptian Tourism Federation, to be exempted from paying the 1% contribution of the net income of their employees, according to the Law issued by the Prime Minister No. 170 of year 2020.
3. On a regular basis, the CDWS shared with its members the World Health Organization's standard recommendations and the regulatory instructions from the Ministry of Health and Population to prevent the spread of COVID-19. In addition, The CDWS posted on social media videos showing how to properly disinfect dive equipment as per the recommendation of Divers Alert Network (DAN).
4. The CDWS prepared a detailed operations manual for operating during the COVID-19 pandemic that included information on correct disinfection procedures and offered posters in Arabic and English on COVID-19 safety rules and regulations to all members. Please click on the following link for more information:

[https://www.cdws.travel/downloads/rulesAndRegulations/0b87a-CDWS\\_covid19\\_eng\\_ar\\_Final\\_Digital.pdf](https://www.cdws.travel/downloads/rulesAndRegulations/0b87a-CDWS_covid19_eng_ar_Final_Digital.pdf)



# Response to the COVID-19 pandemic

5. The CDWS also updated the medical survey form with added protective procedures against the COVID-19. All those working in the sector must ensure that the new form is signed by the guests before carrying out any diving or water sports activities.

The survey is available on the CDWS website in both Arabic and English languages, click on the links for more information:

[https://www.cdws.travel/downloads/rulesAndRegulations/fdbb4-Diver\\_Medical\\_Participant\\_Questionnaire\\_ENG\\_English\\_2020-07-09.pdf](https://www.cdws.travel/downloads/rulesAndRegulations/fdbb4-Diver_Medical_Participant_Questionnaire_ENG_English_2020-07-09.pdf)

<https://www.cdws.travel/downloads/rulesAndRegulations/1f%20reviD-140Medical%20Form-%20%20-%2010346%20Arabic%20-%20Vfdp.10>



# CDWS Board of Directors response to the COVID-19 pandemic

## Firstly: Reducing the annual renewal of membership fees, and reducing the membership fees for new operations applying for CDWS membership:

The CDWS Board of Directors supported its members with a 50% discount on yearly membership subscriptions, saving EGP 2750 per operation. The operations applying to temporarily halt their business from the membership fee renewal for the period of one year saved EGP 5500. In accordance with this decision, the CDWS has supported its members with a value of EGP 2296250 ( two millions and two hundred and ninety-six thousand and two hundred and fifty Egyptian Pounds).

## Secondly: Exempting professionals working for CDWS members from the renewal fee of the CDWS card in 2020:

A total exemption from card renewal fees was announced. Subsequently, the CDWS supported its members with a value of EGP 824350 (eight hundred and twenty-four thousand and three hundred and fifty Egyptian Pounds)

Therefore, the total financial contribution the CDWS gave its members and employees in the sector is valued at EGP 3120600 ( three million and one hundred and twenty thousand and six hundred Egyptian Pounds).

# Membership fee reductions and exemptions

Consequently, there is an estimated fiscal deficit in the budget of the CDWS for the fiscal year 2020-2021 valued at EGP 2379140.55 (two million and three hundred and seventy-nine thousand and one hundred and forty Egyptian Pounds and 55 piasters).

It is worth mentioning that the CDWS admin staff had a 15% reduction of their total salary, along with a total general reduction in the payroll of the CDWS budget calculated at up to 19% by a total value of EGP 1208490.99 (one million and two hundred and eight thousand and four hundred and ninety Egyptian Pounds and 99 piasters)

## **Thirdly : Reducing the required number of tanks needed for recreational diving service providers to renew their CDWS membership, reduced from 60 to 30 tanks:**

The CDWS Board of Directors decided during the board meeting dated on the 21<sup>st</sup> of June 2020 to reduce the number of required tanks for recreational diving service providers which were unable to complete the required number of tanks to renew their CDWS membership, dropping to 30 tanks instead of 60, provided that the 60 required tanks are completed before the end of the deadline on the 30<sup>th</sup> of June 2021.



# Laws and Legislation



6. The CDWS addressed his Excellency the Minister of Tourism and Antiquities regarding the illegal entities promoting diving and watersports activities, who are in violation of Act No. 1 of year 1973 and the Ministerial Decree No. 444 of year 2011, demanding to implement the following suggested solutions:

**- An Urgent solution:**

Forming two permanent oversight committees in both the Red Sea and South the Sinai governorates, including two committee members from the Minister of Tourism and Antiquities and the CDWS, to take necessary actions against the illegal operations.

**- A Permanent solution:**

To form a working group to consider issuing a legislation regulating the diving and watersports activities. This legislation must include severe penalties for those who carry out the activities without complying with the international safety standards.

# Collaboration with other entities protecting the Environment



7. At the end of October 2020, the CDWS had a meeting with Dr. Mohamed Salem, the head of the Nature Conservation Sector and Mr. Walid Hassan the director of Ras Mohamed National Park to discuss the following topics:
- The need to establish and activate a mechanism for coordination among the various entities involved in cases of shark attacks. It was agreed that there is a quick need to develop a protocol defining the roles which includes the Ministries of Environment, Tourism and Antiquities and Interior Affairs; as well as the South Sinai and Red Sea Governorates and the CDWS; in line with the recommendations issued after the investigation of the shark attack incidents in Sharm El-Sheikh in 2010 where the CDWS and the Ministry of Environment participated with American experts specialized in Shark incidents.
  - How to deal with and implement the “Introductory Dives” in the Sharm el-Sheikh environmental management strategy plan, scheduled to be launched soon, and how to mitigate its negative impact on coral reefs.

# Collaboration with other entities protecting the Environment



- The CDWS welcomed Dr. Mohamed Salem's suggestions to have Ministry of Tourism and Antiquities and CDWS representatives participating in the naval patrols that will be launched soon by the National Parks. The CDWS also suggested to include this idea in the future protocol, hopefully, issued soon between MOE, MOTA and CDWS.
8. After attending a few meetings between the CDWS, MOT and MOE regarding the current COVID-19 situation and its negative impact on the whole sector, her Excellency the Minister of Environment, Dr. Yasmine Fouad, issued the decree no. 129 of year 2020. This decree reduces the national parks visit fee in both South Sinai and Red Sea governorates and postpones the implementation of the decree no. 204 of year 2019 till end of 2021 and until the Egyptian tourism recovers. The decree also stated a 50% discount of the fees mentioned in the decree no. 204 of year 2019 for individual guests and daily boats in both South Sinai and Red Sea governorates till end of March 2021.

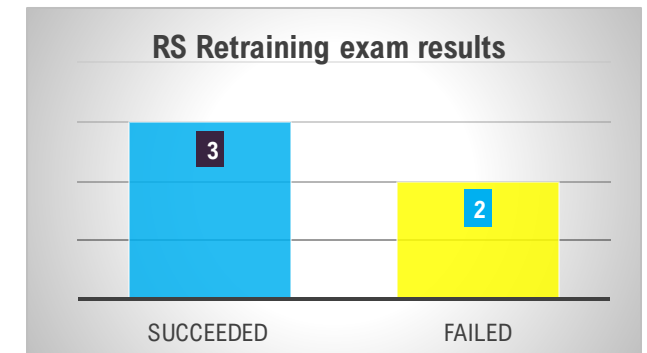


# Training & Management Development Report

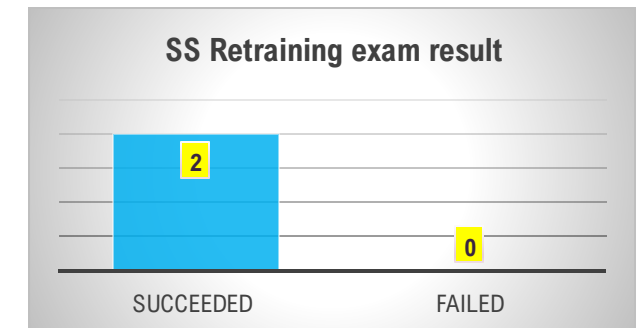
# Retraining Classes

From 1<sup>st</sup> of Jan. till 30<sup>th</sup> of Nov. 2020

Red Sea	Total subscribed	# of Actual Attendees	# of Absences	Total course #	Succeeded	Failed
	10	5	5	2	3	2



South Sinai	Total subscribed	# of Actual Attendees	# of Absences	Total course #	Succeeded	Failed
	2	2	0	1	2	0

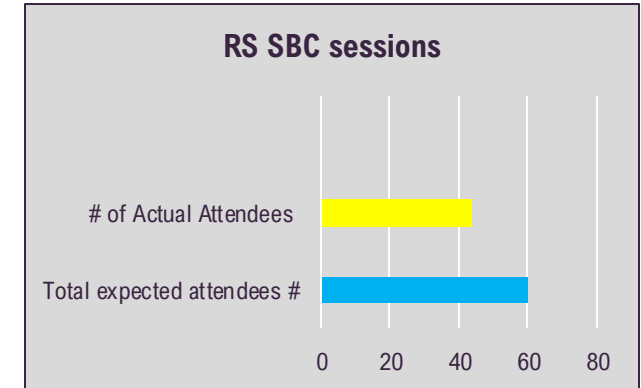




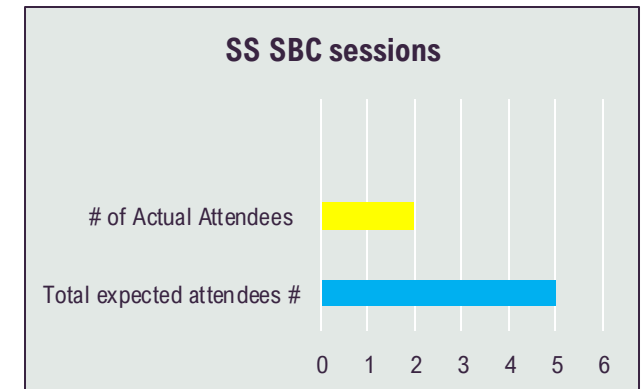
# Environmental Awareness Sessions for Safari Boats' Crews

From 1<sup>st</sup> of Jan. till 30<sup>th</sup> of Nov. 2020

Red Sea	Total Safari Boats #	Total expected attendees #	# of Actual Attendees	Total sessions #	Total Hour per Session	Seminar total hours	Average Attendees # per session
	141	60	44	3	3.5	10.5	14.66667



South Sinai	Total Safari Boats #	Total expected attendees #	# of Actual Attendees	Total sessions #	Total Hour per Session	Seminar total hours	Average Attendees # per session
	35	5	2	1	3.5	3.5	2

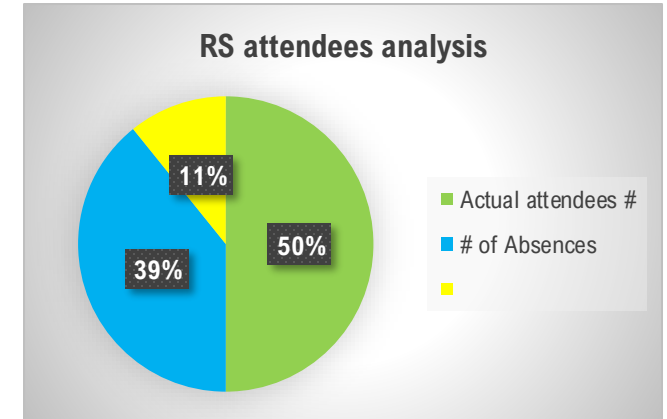




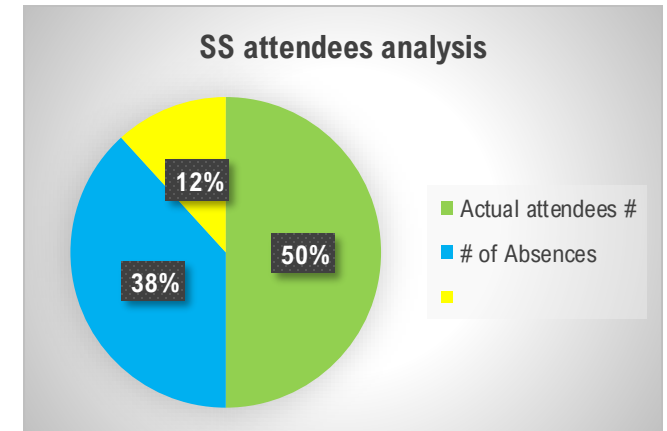
# Special Environmental Awareness Session For Oceanic White-tips Sharks

From 1<sup>st</sup> of Jan. till 30<sup>th</sup> of Nov. 2020

Red Sea	Total Subscribed #	Actual attendees #	# of Absences	Total sessions #	Total Hour per Session	Seminar total hours	Average Attendees # per session
	88	69	19	2	4	8	34.5



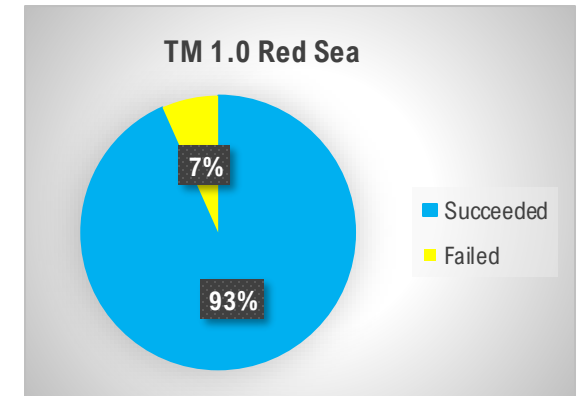
South Sinai	Total Subscribed #	Actual attendees #	# of Absences	Total sessions #	Total Hour per Session	Seminar total hours	Average Attendees # per session
	85	65	20	4	4	16	16.25



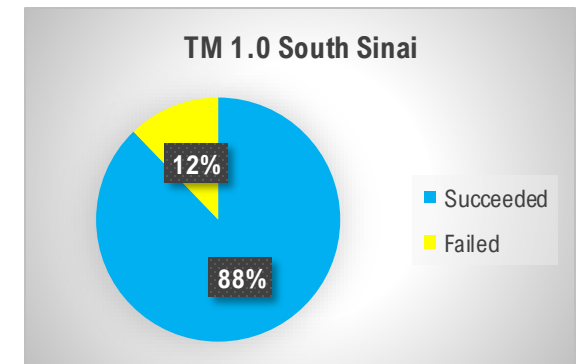
# Recreational Diving Operator Technical Manager Basic Training

From 1<sup>st</sup> of Jan. till 30<sup>th</sup> of Nov. 2020

Red Sea	Total subscribed	# of Actual Attendees	# of Absences	Total course #	Succeeded	Failed	Re-attend the course
Hurghada	47	45	2	6	42	3	2
Marsa Alam	12	11	1	1	10	1	1



South Sinai	Total subscribed	# of Actual Attendees	# of Absences	Total course #	Succeeded	Failed	Re-attend the course
SSh	45	41	4	4	36	5	0
Dahab	24	22	2	2	22	0	0



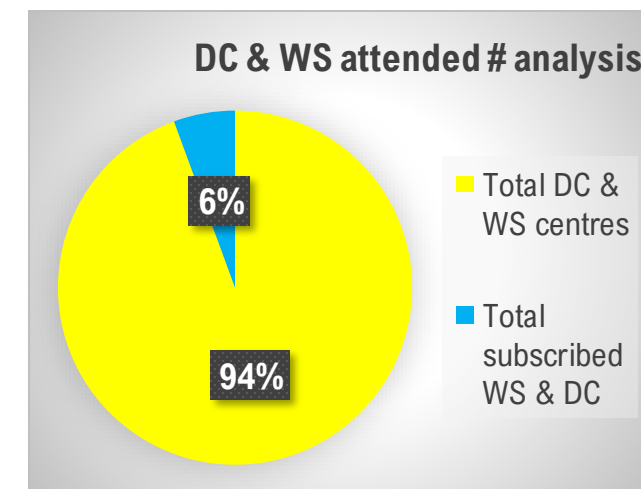
# Environmental Awareness Sessions for Diving and Water Sports Centers

From 15<sup>th</sup> of Oct. till 30<sup>th</sup> of Nov. 2020

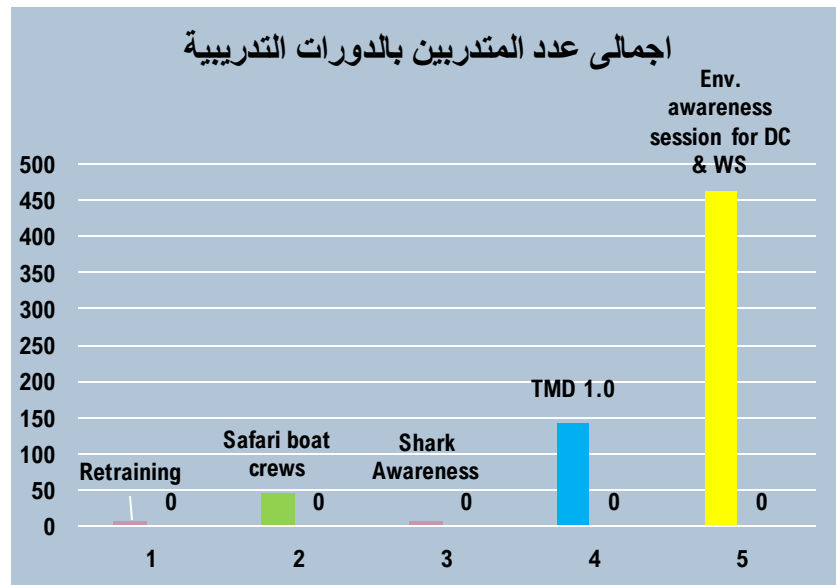
Red Sea	Total DC & WS centres	Total subscribed WS & DC	Total expected attendees #	# of Actual Attendees	Total sessions #	Session Duration	Seminar total hours	Average Attendees # per session
	393	13	3930	99	10	3	30	27

South Sinai	Total DC & WS centres	Total subscribed WS & DC	Total expected attendees #	# of Actual Attendees	Total sessions #	Session Duration	Seminar total hours	Average Attendees # per session
	298	28	2980	365	24	3	72	15.20833

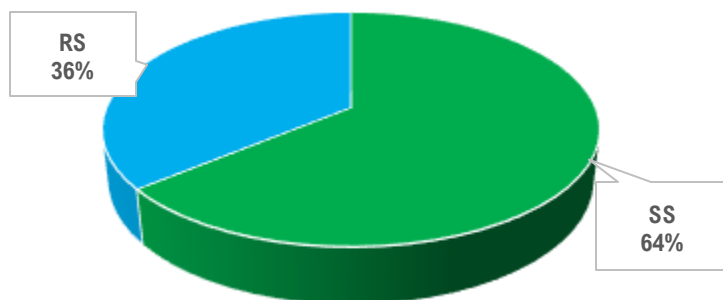
RS & SS	Total DC & WS centres	Total subscribed WS & DC	Total expected attendees #	# of Actual Attendees	Total sessions #	Session Duration	Seminar total hours	Average Attendees # per session
Total #	691	41	6910	464	34	3	102	42.20833



# Total attendees numbers in all the courses of 2020

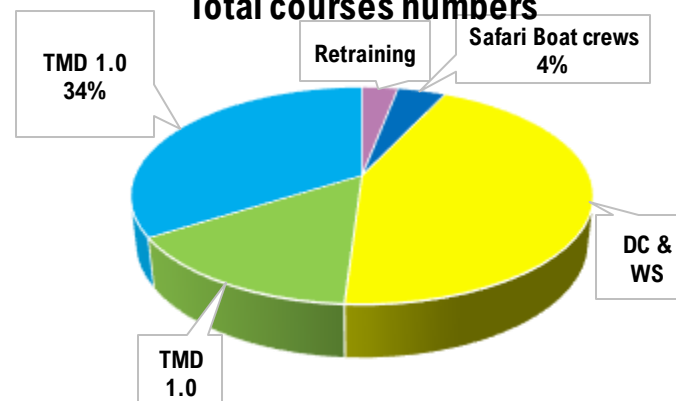


Total trainees according to the area



Total courses #	Total trainees #	Government		Courses
		SS	RS	
3	7	2	5	Retraining classes
4	46	2	44	Environmental awareness courses for Safari Boats Crews
44	6	65	69	Special environmental courses for DM, instructors & TM on safari boats for how to deal with oceanic white-tip shark
15	141	73	68	Technical manager training for DC & Safari boats TM
34	464	365	99	Environmental awareness courses for DC & WS
100	664	507	285	Total

Total courses numbers



# Training department plan for 2021 / 2022

**1**

- **Start the technical manager course for snorkeling technical managers.**

**2**

- **Continue the Environmental awareness courses that started in 2020 which aim to raise the Environmental awareness of the employees in the diving and watersports operations.**

**3**

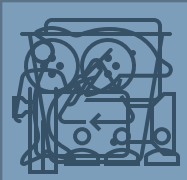
- **Development of a plan for the implementation of training programs for all professions in watersports operations.**





Environmental Affaires Department Report





# Environmental Awareness Materials and Campaigns

Launching a series multilingual diving and snorkeling briefing videos with their written guidelines.

Development of mandatory awareness courses for all the CDWS workforce.

Collaborating with the United Nations Development Program on a national marine environmental awareness campaign.

Co-organizing 15 large clean up events throughout Egypt, included with multilingual guidelines.





# Green Fins Egypt



- The Reef World Foundation certified 11 assessors in Egypt

11  
assessors



- 11 dive centers participated in the program and were assessed with 15 others interested

11  
assessed



- First annual report on environmental policy recommendations and needed changes for the sector submitted to the relevant governmental agencies.

1 report



*Green Fins awareness materials are now available in Arabic , free for download on [www.greenfins.net](http://www.greenfins.net) :*

*<https://www.cdws.travel/rules/green-fins-material>*







Media, PR and Communication Department Report



# Increase in social media viewership and online communication of our announcements



## Awareness, communication and precautionary guidelines during the COVID-19 Pandemic

### Announcing the CDWS Guidelines for COVID-19 Precautions and Prevention Measures

Precautionary measures to resume diving and water sports activities  
Recommended Guidelines  
The Chamber of Diving and Water Sports - Egypt

### Launching a series of educational tutorials



### Delivering safety posters to members



### Raising Awareness on the virus



### Available information on our website



الرعاية المنزلية  
لحالات كوفيد-19  
المشتبه فيها والخفيفة

# The launch of the CDWS website

## Launching the CDWS new website on July 2020

Total number of website visitors since July 2020

Users

16K

↑140.8%

Sessions

30K

↑208.9%

Bounce Rate

58.19%

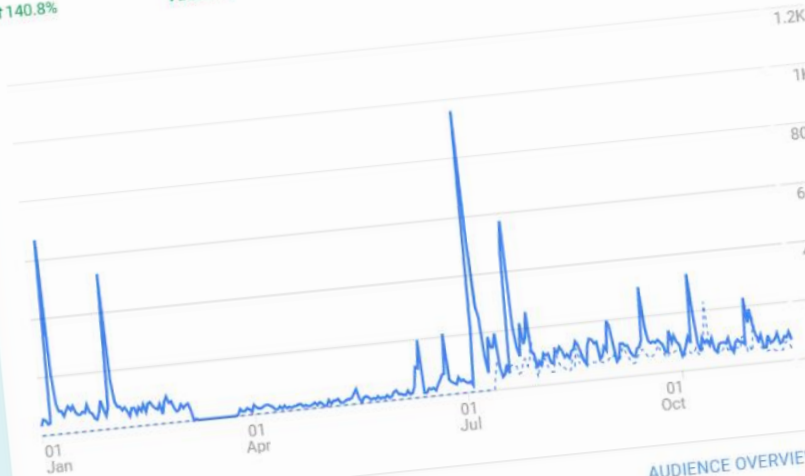
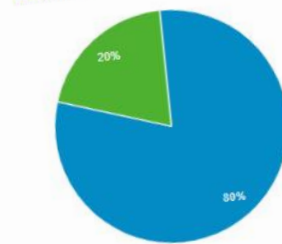
↓1.0%

Session Duration

3m 04s

↑21.7%

New Visitor Returning Visitor



Jan 1, 2020 - Nov 18, 2020



### Categories

MEMBERSHIP PORTAL

COVID-19 PRECAUTIONS GUIDELINES

MEMBERSHIP FORMS

TECHNICAL

AUDIT PROTOCOLS

THE MINISTRY OF TOURISM LICENSE REQUIREMENTS

ISO

ENVIRONMENTAL GUIDELINES

TRAINING: SHARK AWARENESS COURSE

TRAINING: TECHNICAL MANAGER FOR DIVING TM 1.0

TRAINING: ENVIRONMENTAL AWARENESS COURSE

The rules and regulation section includes all the documents, regulations, and information you need to know, sorted in different categories:

- Membership portal
- COVID-19 Guidelines
- Technical
- Audit protocols
- MOT license requirements
- ISO documents
- Environmental guidelines
- Training Courses
- Laws
- Decrees
- Internal and financial bylaws
- CDWS annual report and budgets
- Local rules

### Website Highlights



Under services, you can find the different services we offer to our members:

- Training
- Membership
- Quality assurance
- Environment



# Website gallery and future phases

## Website Gallery

## Video Gallery

## Photo Gallery

Photo gallery of the unique marine life in the Red Sea, events and highlights of the year.  
Members and underwater photographers can share their unique underwater shots.

## Coming Soon!

We are currently working on phase two of the CDWS website which will include:

- Arabic version of the website
- Members profiles
- More water sports activities
- The CDWS Job board





# The CDWS and its members abroad

## International and local media coverage for the CDWS different activities

DIVING NEWS

### EGYPT WARNS AGAINST FULL-FACE MASKS



Dive-centres and other members of Egypt's Chamber of Diving & Water Sports (CDWS) have been asked to discourage Red Sea snorkellers from using the full-face masks that have grown more popular in recent years.

27 August 2020

غرفة الغوص: تدريبات العاملين للتوعية البيئية ببيخوت السفارى  
شرط تجديد التراخيص

الأربعاء، ٢٥ فبراير ٢٠٢٠ م



DIVE

Print Subscriptions Digital Subscriptions

Home Eco Guides Travel Food Kit Skills Support Us Subscribe

Environmental Standards For Egypt Diving And Snorkelling Now Nationwide

«غرفة الغوص» بالبحر الأحمر تدعم أعضاءها بتخليص الاشتراكات

%50

144 (طء كامل من مصروفات التجديف

التمويل: ٥٥-١٥ ٢٠٢٠-٥٥ ٢٠



Report

## International Expos 2020



Salon de la Plongée

France



Boot

Dusseldorf



Duikvaker

Netherlands



Go Diving

United Kingdom

January

January

February

# Celebrating a great achievement for the sector

**Egypt wins the second-best diving destination in  
the Dive Travel Awards for 2020  
by Dive Magazine**







Membership Department Report



# Overview of the membership services

Below is a breakdown for the membership services provided to the members

No.	Documents	Red Sea	South Sinai	Total
1	New membership applications	22	14	36
2	Membership Letters	145	164	309
3	Membership Letters (data Update)	30	26	56
4	Work permit requests for foreigner employees	18	26	44
	<b>Total</b>	<b>215</b>	<b>230</b>	<b>445</b>
5	Experience Certificates for foreigner Pros applying for work permits	33	39	72
6	Certificates of good conduct	0	5	5
7	Certificate of equivalency for foreigners applying for work permits	122	74	196
8	Certificates conforming the Iso standards	64	108	172
	<b>Total number of certificates</b>	<b>219</b>	<b>226</b>	<b>445</b>
	<b>Total number of certificates and letters</b>	<b>434</b>	<b>456</b>	<b>890</b>

36 new membership applicants

890 certificates and letters issued

# Overview of the membership services

No.	Document	Red Sea	South Sinai	Total
1	CDWS ID Card for Diving Instructors	51	86	137
2	CDWS ID card for diving guide	55	41	96
3	CDWS ID card for Snorkeling Instructors	37	35	72
4	CDWS ID card for kite-surfing instructors	5	1	6
5	CDWS ID card for wind-surfing instructors	1	1	2
6	CDWS ID card for underwater photographers	2	0	2
7	CDWS ID card for workers and employees in diving and water sports centers	3	46	49
8	CDWS ID cards for safari boat crews	0	4	4
	<b>Total</b>	<b>154</b>	<b>214</b>	<b>368</b>

A total number of 368 cards issued , between new cards and/or changing data



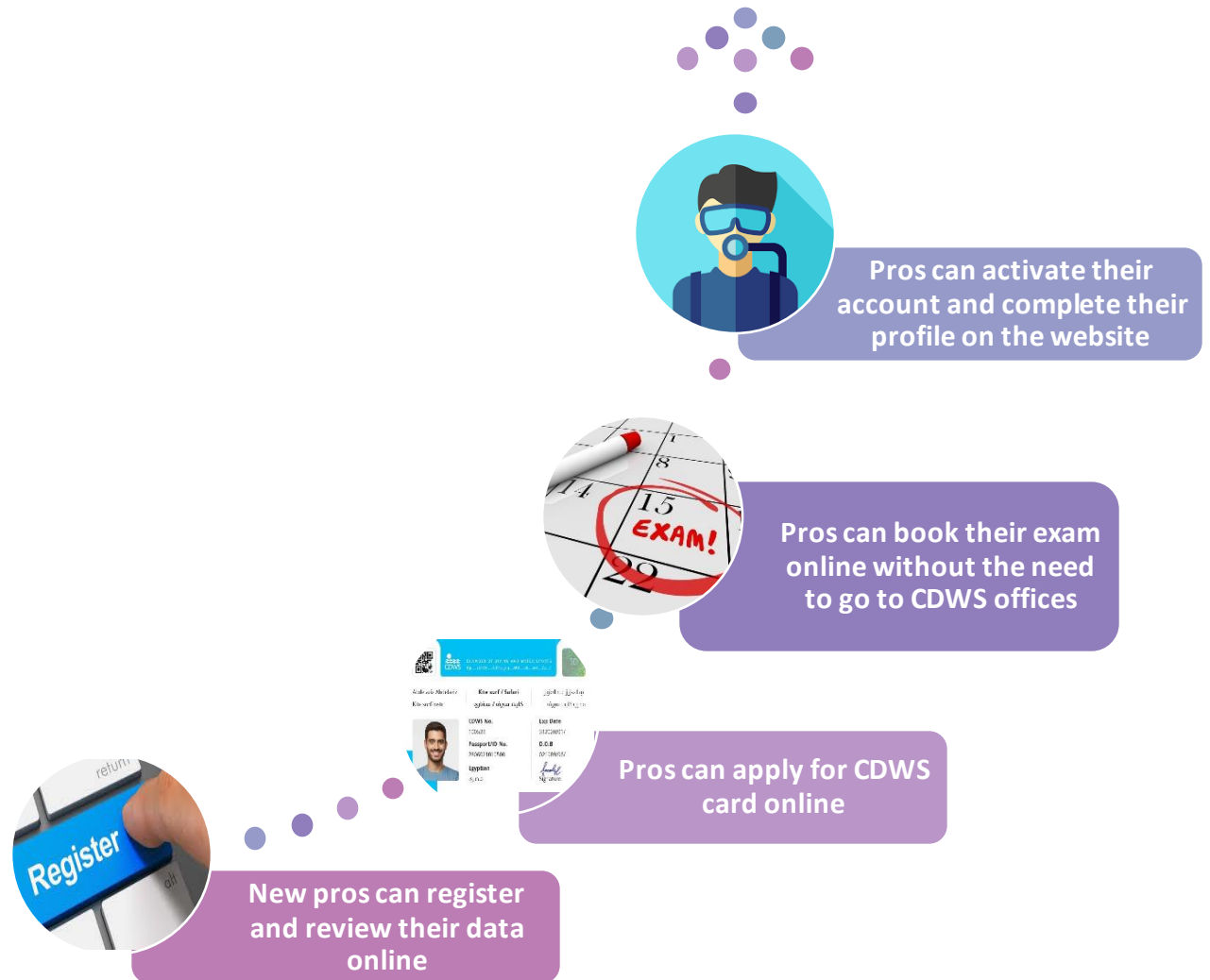


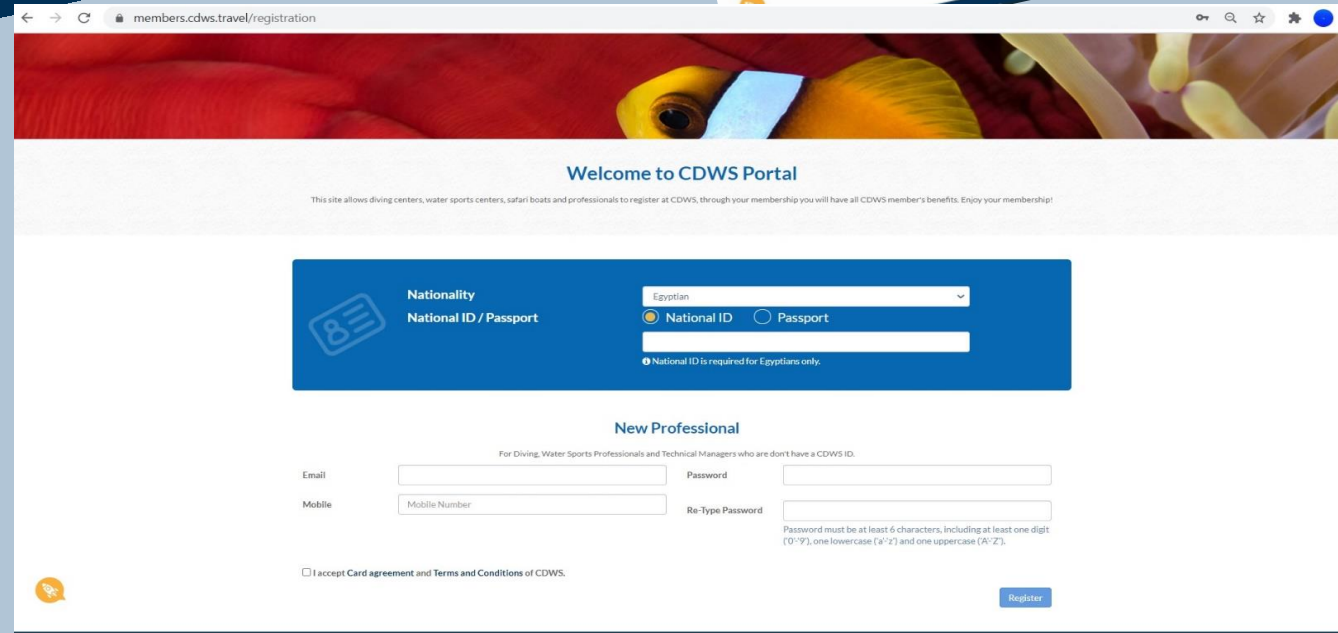
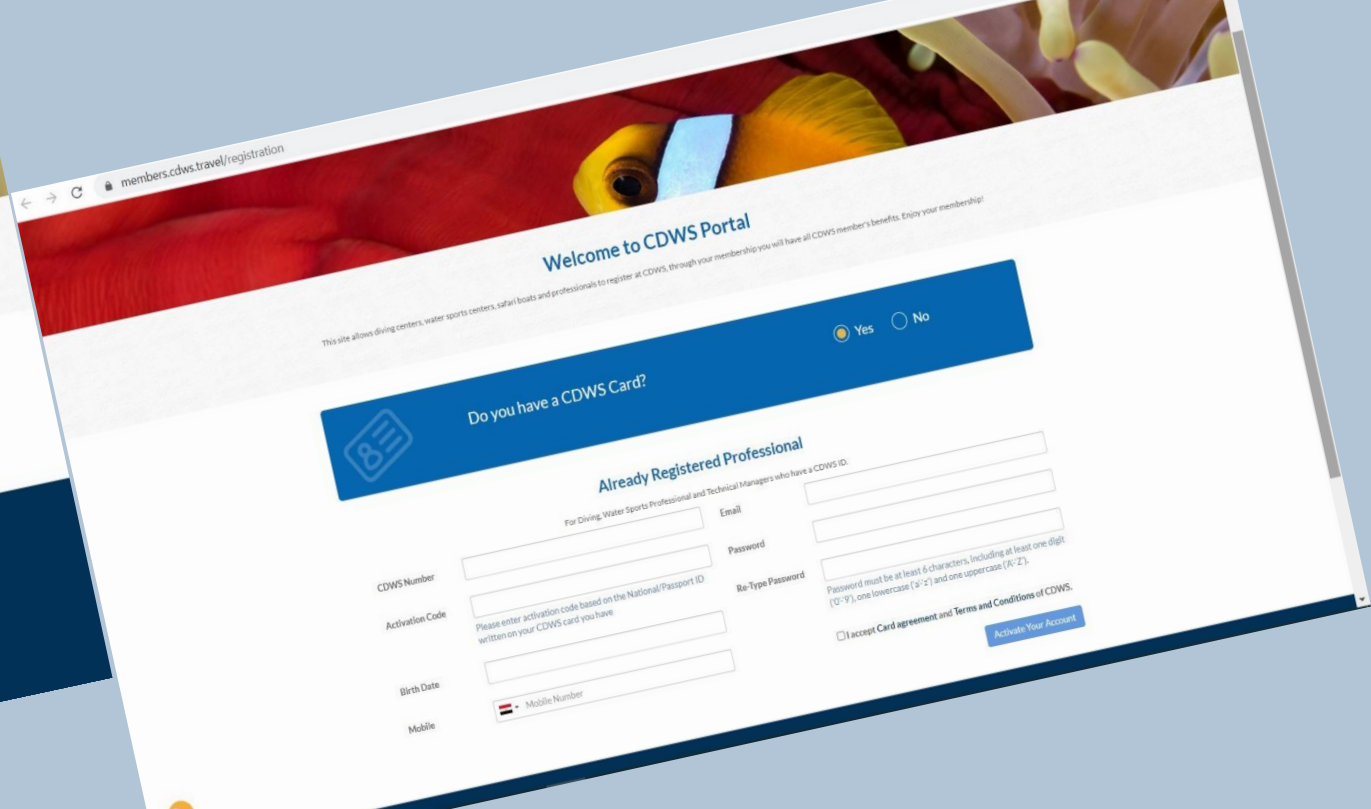
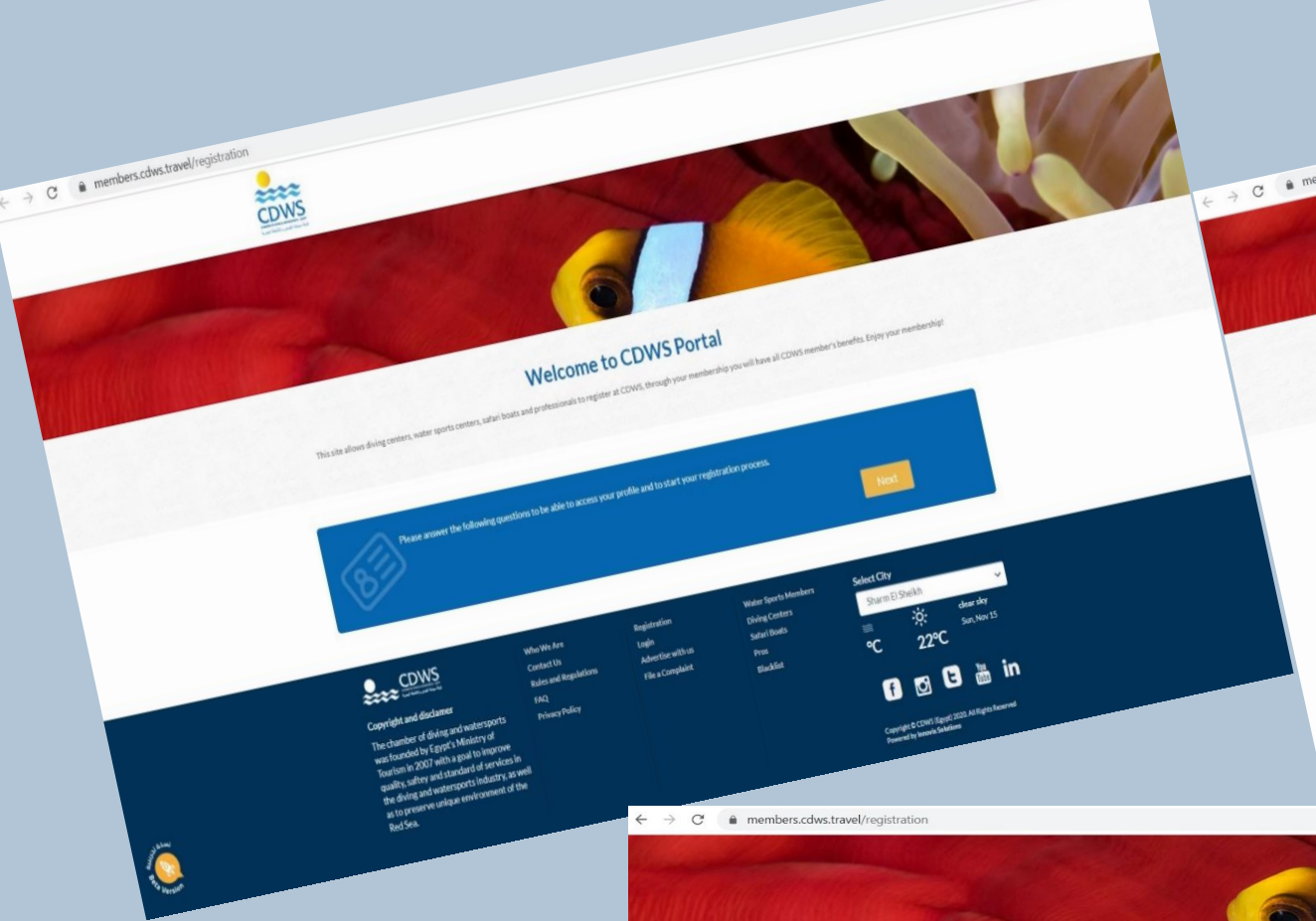
IT Department Report



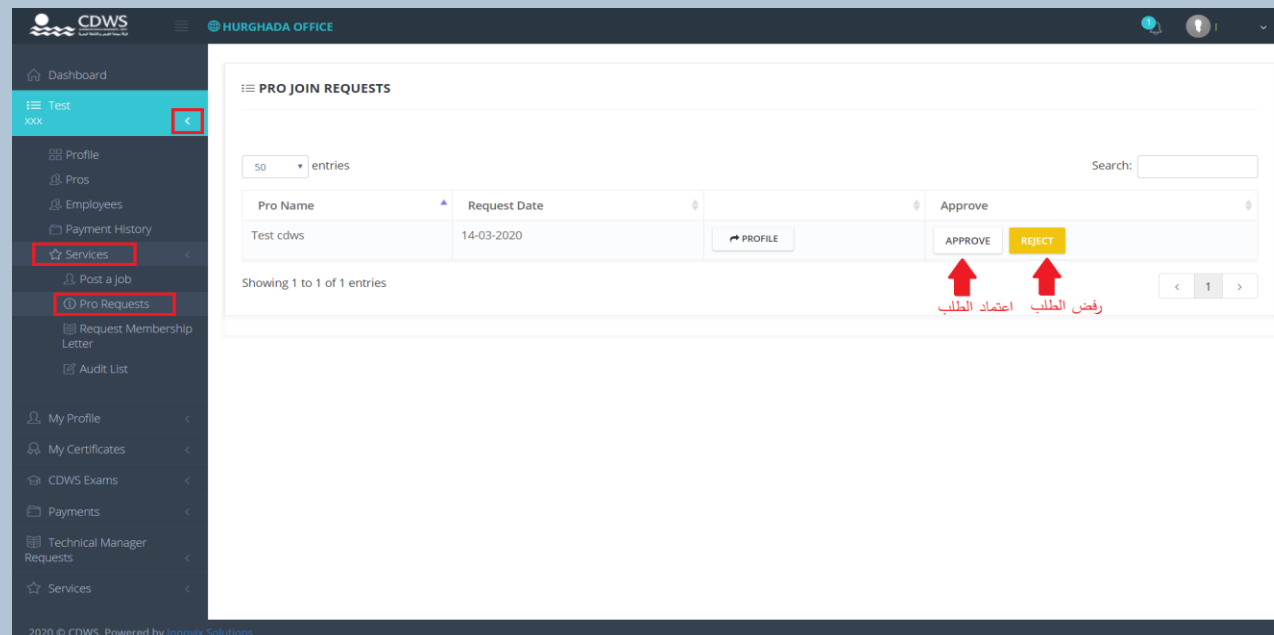
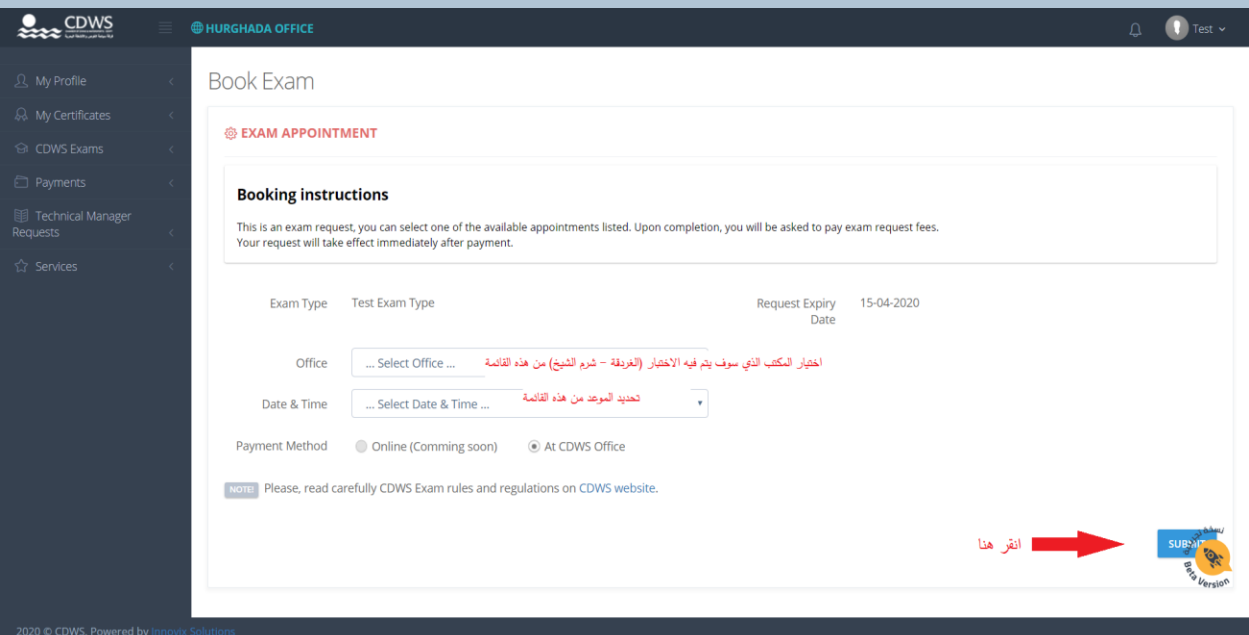
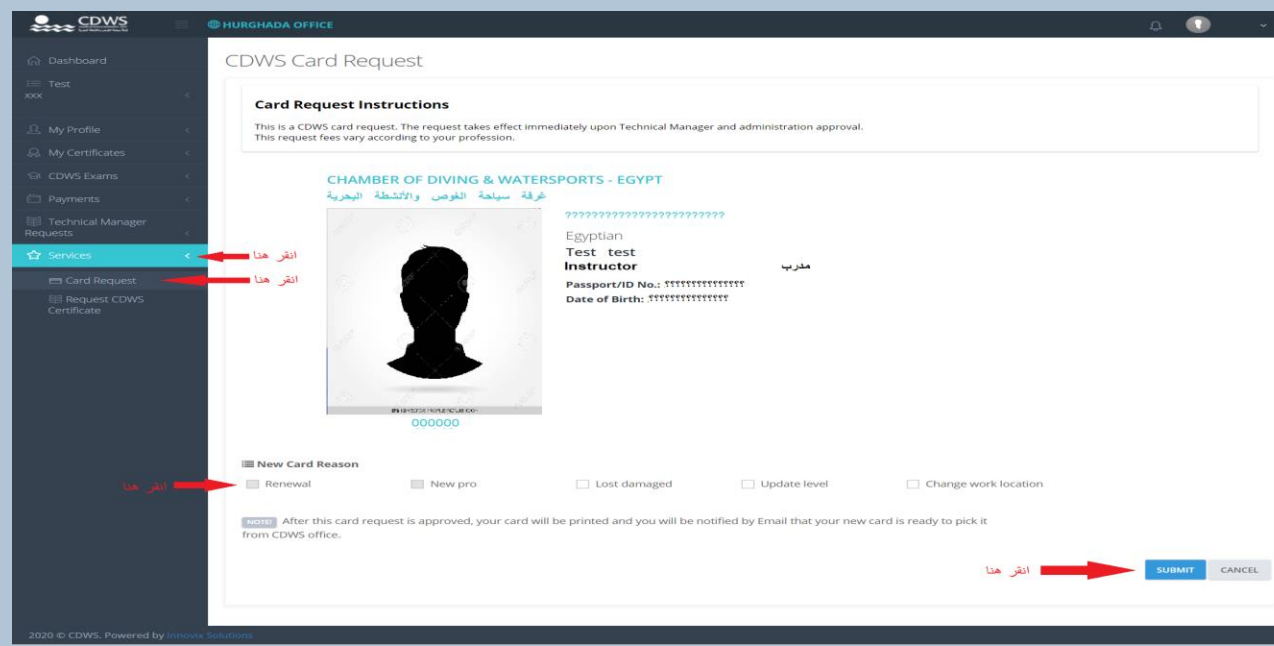
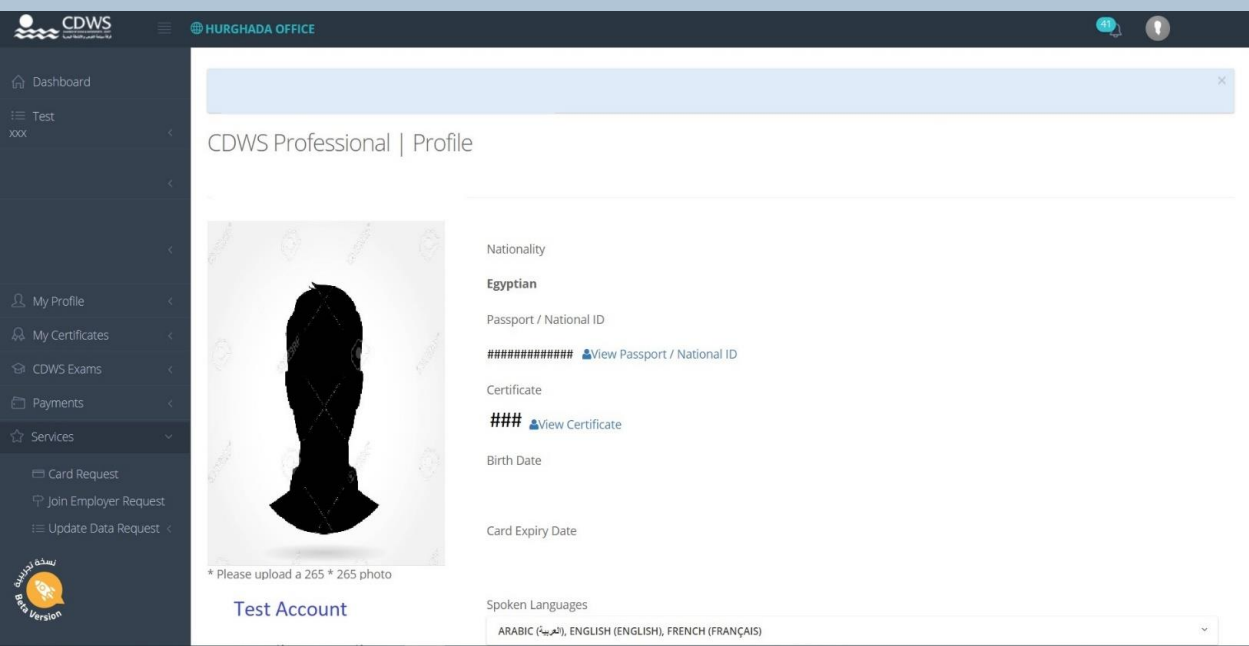
# Launch of the website and membership portal

- The first phase of the digital transformation of the CDWS services including online pro profiles, requesting cards, a data bank for our announcements, online payments, book courses and tests and acquiring information about the sector without having to visit our offices.
- The second phase of the website will provide more services including requesting inspections, letters and certificates.
- A detailed guide for membership registration and our other services are available on CDWS website.
- Samples of registration steps on the website (<https://members.cdws.travel/registration>)
- Check out the website: [www.cdws.travel](http://www.cdws.travel)





The following is an illustration of the Professional page , they can request several services from the menu on the left side of the screen




# More than 480 professionals have been successfully registered on CDWS portal

cdws.travel/pros


Showing 1 to 40 of 480 registered pros

1 2 3 4 5 6 7 ...




**Abd ElMenem Abd ElRazek** 13442

No Reviews Makadi /Piano Diving Club




**Abd Elrahim Gaber Soliman Hassan** 17315

No Reviews Ras Sedr/Lagoon Club




**Abdallah Ahmed Abdallah** 17331

No Reviews Hurghada /Extra Fun




**Abdel Hakim Abdel Kader** 10359

No Reviews Hurghada /White Dolphin




**Abdel Aziz El Sayed Abdel Aziz** 11279

No Reviews El Gouna /Red Sea Cat




**Abdel Rahman Mosaad Ahmed** 16063

No Reviews Hurghada /Cave Divers



**Abdelmoneim Bahgat El Sayed** 17350

No Reviews Hurghada /Pro Master Red Sea



**abdelrahman ebrahim** 17322

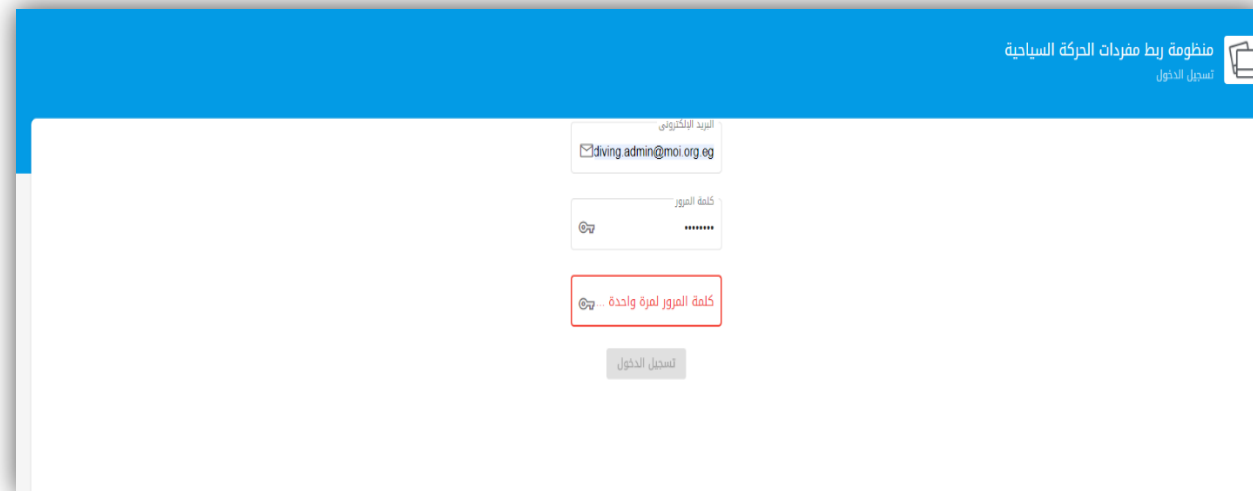
No Reviews Hurghada /Paradis Kite Surf

Drop us a message

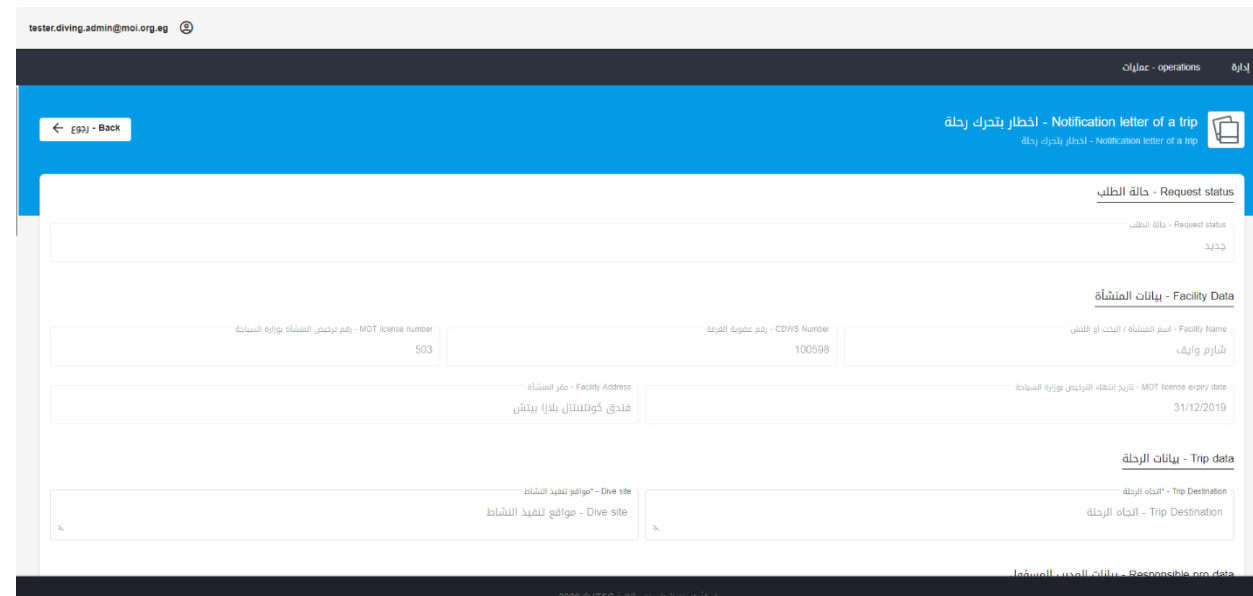
# Tourism Movement Portal

The CDWS in participation with the Ministry of Tourism and Antiquities, the Egyptian Tourism Federation and its Chambers and the Tourism Police introduced the “Tourism Movement Portal” for CDWS member.

This portal allows the touristic establishments to get the approval for their touristic trips electronically within the new digital system.



The screenshot shows the login interface of the Tourism Movement Portal. At the top right, there is a header in Arabic: "منظومة ربط مفردات الحركة السياحية" (Tourism Movement System) and "تسجيل الدخول" (Login). Below this, there is a login form with the following fields: "البريد الإلكتروني" (Email) with the value "diving.admin@moi.org.eg", "كلمة المرور" (Password) with a masked value "\*\*\*\*\*", and a "كلمة المرور لمرة واحدة" (One-time password) field. A "تسجيل الدخول" (Login) button is located at the bottom of the form.



The screenshot shows the registration page of the Tourism Movement Portal. At the top left, there is a header in Arabic: "إدارة" (Management) and "عمليات" (Operations). Below this, there is a navigation bar with a "Back" button. The main content area is titled "إخطار بتحرك رحلة" (Notification letter of a trip) and "Request status". It contains several form fields for registration: "رقم ترخيص المنشأة وزارة السياحة" (MOT license number) with value 503, "رقم عضوية الغرفة" (CDWS Number) with value 100598, "اسم المنشأة / البيت أو اللب" (Facility Name) with value "شارم وانف", "مقر المنشأة" (Facility Address) with value "فندق كورنيلتال بلازا بينش", "تاريخ انتهاء الترخيص وزارة السياحة" (MOT license expiry date) with value 31/12/2019, "مواقع تنفيذ النشاط" (Dive site) with value "س", and "الوجه الرحلة" (Trip Destination) with value "س". At the bottom, there is a footer in Arabic: "مسئولية المنشأة" (Responsible org data).





**Quality Assurance Department Report**



# Year 2020 accomplished inspections

The quality assurance team has done the following technical inspections for CDWS members

Ser.	Description	Members in Red Sea Gov.	Members in South Sinai Gov.	Total
1	Technical inspections for dive centers/Watersports/Safari	214	210	424
2	Inspections to obtain the safety certificate that follow COVID-19 precautions	395	277	672
3	Total			1096

## Performed spot-checks

The CDWS participated along with Ministry of Tourism and Antiquities representatives in the spot-checks committees to make sudden examinations for the operations working in the sector, as well as at sites where the activities are performed and at the jetties, to ensure the safety standards are applied. In Red Sea governorate, the spot-checks visits were done during the period between the 15<sup>th</sup> and the 20<sup>th</sup> of January 2020 and in South Sinai, they were done during the period between the 2<sup>nd</sup> and the 4<sup>th</sup> of February 2020 then again between the 11<sup>th</sup> and the 20<sup>th</sup> of November 2020. The outcome was as follow:

Governorate	Operations received spot- checks	Illegal operations	Spotted violations in diving centers	Spotted violations in watersports centers	Tourist operations executing snorkeling activity	Assisting and facilitating the work of illegal entities
Red Sea	163	32	30	18	0	11
South Sinai	83	10	31	4	1	5
<b>Total</b>	<b>246</b>	<b>42</b>	<b>61</b>	<b>22</b>	<b>1</b>	<b>16</b>

# Investigations

The following incidents were investigated by the Quality Assurance Department

Description	In Red Sea	In South Sinai	Total
Death while diving	2	2	4
Death while snorkeling	0	2	2
Drowning in hotels	1	3	5
<b>Total no. of Death</b>	<b>3</b>	<b>7</b>	<b>11</b>
Lost while diving	0	0	0
Lost while snorkeling	1	0	1
<b>Total no. of loss incidents</b>	<b>1</b>	<b>0</b>	<b>1</b>
Injured while diving	1	0	1
Injured while snorkeling or performing watersports activity	0	3	3
Nearly drowning	0	1	1
<b>Total no. of injury incidents</b>	<b>1</b>	<b>4</b>	<b>5</b>
<b>Gross Total</b>	<b>5</b>	<b>11</b>	<b>17</b>

Finally, the quality assurance team investigated **23 complains** presented to the CDWS by either tourists or professionals working in the sector in both Red Sea and South Sinai governorates.

# Financial Report



Balance Sheet

[https://cdws.travel/downloads/rulesAndRegulations/Balance-sheet-19-20-Eng\\_ace08.pdf](https://cdws.travel/downloads/rulesAndRegulations/Balance-sheet-19-20-Eng_ace08.pdf)

Estimated Budget

[https://cdws.travel/downloads/rulesAndRegulations/Estimated-Budget-20-21-Eng\\_00d91.pdf](https://cdws.travel/downloads/rulesAndRegulations/Estimated-Budget-20-21-Eng_00d91.pdf)